**Date: <<Date>>**

**Invoice Number: <<Invoice Number>>**

**Client Name: <<Client Name>>**

**Atten: <<Atten>>**

**Invoice**

|  |  |  |
| --- | --- | --- |
| **Sr No** | **Service type** | **Cost in BHD** |
| **1** | **<<Service>> (Bahrain), First payment**  **Service agreement Ref Number: <<Service Agreement Ref Number>>** | **<<Cost>>** |
|  | **Total In words: <<Total In Words>>** | **<<Total Amount>>** |

General terms and Conditions:

* Charges are subject to change without notice or changes in Ministry fee and for unforeseen reasons
* Please be noted all charges are mentioned with discount (SME discount).
* Payments are nonrefundable in any circumstance, payment Should be done Within Due Dates
* Any additional service/admin charges will be charged extra on next invoice.
* Any discrepancy in this bill should be brought to our notice immediately within 3 days of invoice.

Should you have any questions or need further assistance, please do not hesitate to reach out to us.

Your feedback is invaluable to us as we strive to improve our services and cater to our client's needs.

Thank you for your Business.

For complains and suggestions: Please contact us at [hr@bkrgroup.co](mailto:hr@bkrgroup.co)